Summer Research Scholarship 2014
Programme guidelines

These guidelines can also be found at
http://www.auckland.ac.nz/uoa/home/for/current-students/cs-scholarships-and-awards/cs-summer-research-scholarships/cs-supervisor-guide-to-summer-research-scholarships

1. A student may hold only **one** project per year.

2. An individual student is only eligible for **one** centrally-funded Summer Research Scholarship during their period of study with the same supervisor or research group. Students wishing to apply for a second Summer Research Scholarship with the same supervisor should check first with their Faculty as to whether the Faculty allows additional Faculty-funded and externally-funded scholarships to be held by a student who has already held a centrally-funded summer research scholarship.

3. In exceptional circumstances, such as when a student is seriously considering a change of discipline, a student can apply for an additional centrally-funded summer research scholarship, provided it is supervised by a different supervisor in a different research group from their first summer research scholarship.

4. **Eligibility:** To be eligible for a Summer Research Scholarship, students must have:

    o   Completed year two of an undergraduate degree.

    o   A Grade Point Average at or above the required GPA to be eligible for postgraduate study in their discipline.

    o   A clearly defined project and a suitable supervisor willing to supervise the project (thus students are encouraged to discuss potential projects with staff members).

5. **Ineligibility:** Students who fall under the following categories are **not eligible** for Summer Research Scholarships:

    o   Those seeking to be employed as tutors on Summer School.

    o   Those working part-time in the University or outside.

    o   Those enrolled in a Masters or Doctorate programme at time of SRS application. Some faculties might also rule ineligible students who are enrolled in an Honours or Postgraduate Diploma programme at time of SRS application – consult faculty guidelines for details.

6. A supervisor may only supervise a maximum of **two** projects. This is to ensure that a student receives adequate supervision.

7. A student will be required to be co-located in the same town as their supervisor for the period of the scholarship, except during any project-related travel.

8. One project, one student. Each student must have a distinct **research** project. Note that any work undertaken as part of an SRS research project cannot be counted towards any subsequent degree or diploma, because degree and diploma

regulations require the study and research for such programmes must be undertaken under supervision by enrolled students of the University for the programme specified.

9. Each application should be an individual effort by the student. The application should not be written by the supervisor.

10. It is the responsibility of the supervisor to ensure ethics application procedures (if necessary) are completed within the required timeframe.

11. The stipend is $5,000 and is normally payable for the period December to February inclusive. Actual starting and finishing dates should be discussed with the supervisor.

12. Payment will be made in two instalments. The first payment ($3,500) will be made when the project commences before the Christmas break. The final payment ($1,500) is made when a satisfactory report is handed in by the student and signed off by the supervisor.

13. This stipend is paid directly to the student; any project costs (for example, materials and travel) must be met by the faculty and are not to be paid for from this stipend.

14. Applications must be made in accordance with faculty guidelines and must be written by the student. A copy of the applicant's academic results to date must accompany the application. A general application form is available on request from the Research Office (researchoffice@auckland.ac.nz); this form is provided as a guide only for those faculties who may wish to use it.

15. Successful applicants will be required to observe the hours and conditions of work required by their supervisor; failure to do this will result in forfeiture of the grant.

16. Reports to be made at the end of the project and in project working time, must be the work of the student, and should follow the stated report guidelines (unless the faculty determines otherwise). The language must be aimed at a general readership, unlikely to be familiar with the terminology used in specialist academic departments. Contact your Faculty for the final closing date for reports.